Face to Face GSOC and officers (KSS, JL, AP, MR) meeting 10am to 12 noon

Review of GSOC terms of reference

Review of GSOC minutes/notes/actions to date

Appraisal and reviews timetabling

Online regulations explainer: Optional, led by KSS 1pm to 2pm (approx.)

Contract monitoring

Contractual ToS and 2022/23 Regulations changes

Contractor and commissioner queries

Committee members’ contractor visits: Afternoon

2-3 visits minimum

Range of business models

Suggested topics for discussion

Online Committee Meeting: 6.30pm to 8.30pm (approx.)

Usual meeting business:

Agree minutes of previous meeting and action log

Contract changes

Performance matters

Officer activity reports

Feedback from committee members’ contractor visits

Online conference/AGM planning:

Delegation of tasks and expectation of members

Meet and greet

Breakout room hosts

Q&A sessions

Notes and follow-up actions