

Community Pharmacy Essex
Pontlands Park Hotel, Great Baddow, CM2 8HR
Wednesday 17th May 2023

Present: Jon Lake(JL) Tunde Sokoya (TS) Sarah Read(SR)
Sanjay Patel(SP) Ivy Tuffour(IT) Kevin Western(KW)
Onome Sankey(OS) Husain Master(HM) Mo Raje(MR)

Also present: Karen Samuel-Smith(KSS) Angela Culleton(AC)
Ashok Pattani(AP) (part meeting) Anil Sharma(AS) (part meeting)

Apologies: Chirag Patel(CP) Frank McLaughlan(FM)

Welcome and introduction

JL welcomed everyone to the meeting.
Apologies received from CP and FM.
Declarations of Interest for members are all up to date as at April 2023
Committee members met each other in a “speed dating” style to find out who they are, why they joined the committee and what they see as an achievement at the end of the committee (in 4 years’ time). Members felt it was a very well worth exercise and a great ice breaker.

Action points from last meeting

The notes from the last meeting 29th March 2023 were reviewed, there was one omission that will be updated, other than that confirmed as an accurate record and will be uploaded onto the website.
The action points were reviewed.
MR asked where he can find the link for the environmental application, he can find it on Chelmsford City Council website.
KSS has contacted Rob Severn, Leyla Hannbeck and Michael Lennox plus a few other guests to attend the July 2023 meeting which will focus on NHS contracts and working with provider companies.
Rurality reviews still to be carried out. KSS explained the key issues for the benefit of new members.

Governance & Scrutiny Committee (GSOC) report

SP feedback from GSOC meeting, only two items discussed, one was electricity power, and the supplier for the office will change to Scottish Power.
The other item will be discussed outside the meeting.

Update from Finance Manager

AP is due to meet with Fisher Michael (Accountants) on 19th May with the 2022-23 finalised accounts. It is intended the accounts will be ratified at the next meeting in July and ready to be included into the annual report.
LPC reserve is holding 5 ½ to 6 months, this is pending pay reviews.
LPC financial activities relate to PSNC aspirations. PSNC levy is tax free everything else is eligible for tax.
All sponsorship for events now goes through HLPartnership accounts.

Review of policies

The current expense policy and forms were reviewed.

It was agreed the attendance allowance claim form can be destroyed; AC produces committee attendance claims based on attendance at meetings.

An online Microsoft form will be produced for members personal expenses.

Mileage rate remains at 45p per mile, this is set by HMRC.

Members allowance payments were discussed, AP will seek benchmarking figures through the PSNC Treasurers' gaggle group as a comparison for Essex rates and terms.

The declaration of interest form will be adapted to align with the NHS version. Each member will be expected to update changes at each meeting, if required.

All members agreed to sign up to the following expectations, conduct and etiquette.

- Confirm attendance OR send apologies. Some venues require meal bookings/dietary requirements in advance.
- Lateness to meetings to be notified to Angela Culleton (AC) angela@cpesx.org.uk or mobile 07566 798980.
- Submit agenda items two weeks before meeting date, all members to acknowledge whether they have an item to be included or not.
- Read the papers before meeting and note any actions.
- Mobile phones, tablets etc should be switched off during meeting.
- Review declarations of interest.
- Make decisions in best interests of all or most contractors.
- Everyone has a voice to express an opinion or to ask questions.

Anil Sharma PSCN regional representative joined the meeting and shared updates with the members. Members found the session invaluable.

Anil's contact e-mail is anil.sharma3@nhs.net

NHSE Matters

KSS summarised the contract changes that were previously circulated.

Stansted Mountfitchet oral hearing is taking place on 13th June 2023

The performance panel had tried to sign off as many cases as possible by end of March 2023.

One has been referred to CD team. One open all the rest have been closed.

With effect from 1st April 2023 ICB will manage performance cases.

The contracts team new e-mail address is hweicbhv.pharmacy@nhs.net , being hosted by Herts and West Essex ICB.

PNA steering group for the Essex HWB met at end of April 2023. Each locality was reviewed, following summary:

- 6 pharmacies change of ownership.
- 5 pharmacies closed.
- 13 pharmacies changed supplementary hours.
- NHS England have commission a new advance service, Smoking Cessation Service from March 2023

Southend and Thurrock outsourced their PNA, not aware if they intend to have review meetings.

With effect from 25th May 2023 100 hours pharmacies can reduce their hours down to 72 hours.

KSS has started looked at the potential impact.

Community Pharmacy Contractual Framework

Discharge Medicine Service (DMS), in FM's absence KSS explained that he has been undertaking a review in line with the national work confirming trust referral rates for the CQUIN incentive. He has looked at a snapshot of referrals and there is an 85 % conversion on PharmOutcomes, but only 72% are being claimed. He is encouraging pharmacies to claim.

KSS will be attending the national data validation webinar.

There remains a 20% patient safety intervention, which is a positive affirmation of the value of the service.

A few PCNs (ASOP and Stanford and Corringham) are working with GP surgeries and community pharmacies to develop referral pathways to the hypertension service.

The key to the success is that the pharmacy/GP and Public health teams are all working together. Lisa Lovell is also working on this, with the view to linking it to the with smoking cessation service.

MR said that CPCS implementation is doing ok, however the GP CPCS isn't doing so good. We are no longer supporting implementation as additional funding from the ICBs has now been spent.

PSNC are not supporting the implementation of the Oral Contraception Management Service under the current funding arrangements.

The Essex position, in line with the constitution, is that the service will not be actively promoted but support will be provided to contractors who decide to go ahead with the service.

Oral contraception pilots were running prior to the commissioned service, these were likely to continue as established services.

Pharmacy Integration Fund programmes

SystemOne access pilots. These were working in MSE and West Essex, the pilot in Ranworth PCN (NEE) seemed to have lost traction.

There had been concerns raised in one area where not all the pharmacies had been offered access, leading to patient direction, this was being addressed through the ICB and the remaining pharmacies would be offered PCN hub access through their smartcards.

Antidepressant NMS pilot in ASOP PCN is going very well, this pilot includes the pharmacy following up 3-6 months later with a phone call to patients. Training with the mental health team was necessary, their experience and knowledge was invaluable. The concern is that this training will not be replicable when the pilot is rolled out nationally, Community Pharmacy Essex may need to consider local training provision to support CPPE packages.

KSS attended a regional meeting last week which reported on the Community Pharmacy Independent Prescriber Pathfinder, we will find out which pharmacies will be included at the beginning of June 2023.

One of the PCN pharmacists is offering to be DPP in the north east Essex area for community pharmacy independent prescribers, KW is one of the candidates. This is being rolled out across the SNEE ICB area and is being considered by other ICBs in the region.

ICB Matters

Resilience funding proposal, previously circulated. This is the £2k per pharmacy to act as a "cushion" for costs associated with current pressures, business continuity and medicines shortages communications.

The SNEE ICB) Memorandum of Understanding will go directly to pharmacies.

Mid and South Essex Integrated Care Board (MSE ICB) is going via HLPartnership Limited then onto pharmacies.

Hertfordshire and West Essex (HWE ICB), not sure and need to find out.

Every pharmacy premises can claim for the funding.

Contractor and Committee Member Issues

SR asked about members having geographic area allocation (discussed later in the meeting).

Community Pharmacy Essex is negotiating with EPUT with regard to substance misuse contract.

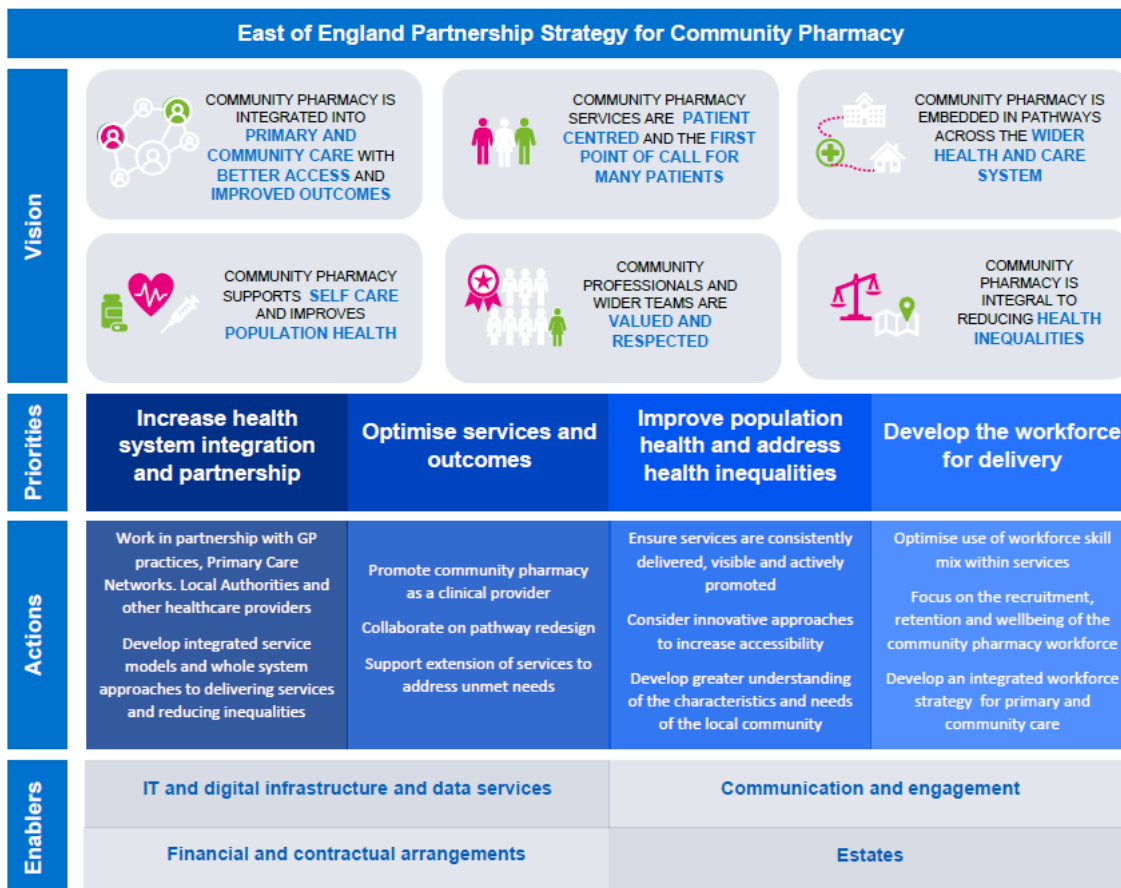
The proposed contract meant the fee would not change for 18 years, and excessive and inappropriate administrative burden.

Needle exchange, substance misuse and additional services will be combined in contract.

If contractors currently offer the service they are doing so as a good will gesture, as they are out of contract, however they will still be paid.

Developing the Strategy for Community Pharmacy Essex

East of England Regional Strategy that included community pharmacy will be developed so that it can be adopted in Essex.



It was general felt that the Greater Essex Devolution Expression of Interest contained a lot of points, including positive and negative.

A HLPartnership board took place recently and discussed governance issues. The next committee meeting on Wednesday 12 July will be discussing provider companies.

“Essex LPC commissions HLPartnership Limited to carry out activities on its behalf (which are outside the LPC constitution)”

A point SR raised earlier in the meeting about geographic coverage for all members was discussed and agreed as follows. There was a discussion about changing the localities in South Essex, however as these were aligned with ICB alliances, historic networks and forum attendances it was agreed to retain existing footprints.

It is intended that members will regularly contact contractors, build up rapport and attend forum meetings in their areas.

Ivy Tuffour and Kevin Western will cover North East Essex

Tunde Sokoya and Sanjay Patell will cover West Essex

Husain Master and Mo Raje will cover South West Essex

Onome Sankey and Sarah Read will cover Mid Essex

Jon Lake and Chirag Patel will cover South East Essex

KSS will create a list of potential lead areas and ideas to discuss at the next meeting.

Working with other LPCs

Following their SGM meeting on 16th May 2023 Suffolk and Norfolk have confirmed they will be merging.

Rachel Solanki, Chair from Community Pharmacy Hertfordshire recently contacted JL suggesting Essex and Herts have a facilitated members meeting on how to move forward and work together in their current structures. Generally, members did not have issues meeting, but were keen to understand what the purpose of the meeting would be and who would be facilitating. JL to follow up.

KSS advised that current informal agreement with Suffolk/Essex and Essex/Hertfordshire.

Both Chief Officers can attend the same meeting etc, however if one cannot attend the other will not make a decision that has not been agreed with the other CO. If, however, one chooses not to participate then they will support any decision made on their behalf by the other.

ACTION LOG

Date raised	Action	Status
28.9.2022	MR to complete environmental application for Community Pharmacy Essex	Link is on Chelmsford City Council
28.9.2022	KSS and AP to review rurality in April 2023	
8.2.2023	Office to invite Rob Severn, Leyla Hannbeck and Michael Lennox to next meeting in July 2023	Invited to the July 2023 meeting
17.5.2023	AP to contact Treasurer colleagues for comparison with attendance, meeting allowance and Honoria payments	
17.5.2023	AC to create a Microsoft form for the expense claims for members	
17.5.2023	AC to update the declaration of interest form to be inline with NHS template form	
17.5.2023	Circulate Anil Sharma's contact details, also include into next Newsletter	
17.5.2023	Resilience funding, KSS to find out what is happening in HWE	
17.5.2023	Communication Policy AC to look at Suffolk policy and bring back to next meeting	
17.5.2023	Speak to MSE ICB comms team to develop CPE	
17.5.2023	KSS to adopt the east of England strategy into CPE strategy	
17.5.2023	JL to contact Chair at Community Pharmacy Hertfordshire to clarify suggested facilitate meeting	