

Community Pharmacy Essex

New Members welcome



Community Pharmacy Essex

Essex Local Pharmaceutical Committee

- Statutory representative committee
- Funded by contractor levy
- Committee appointed/elected by contractors
- Limited to core activities* relating to NHS contractual framework

Healthy Living Partnership Ltd

- Registered limited “provider” company
- Funded through activity (ie admin/management fees)
- Board of 6 directors
- Is free to hold and manage contracts on behalf of pharmacy contractors

Who we work with

- PSNC and other LPCs
- NHS England and Health Education England
- Hertfordshire and West Essex ICB (HWEICB)
- Mid and South Essex ICB (MSEICB)
- Suffolk and North East Essex ICB (SNEEICB)
- Essex County Council
- Southend-on-Sea City Council
- Thurrock Borough Council
- Other representative committees (LMC, LOC)
- Basildon, Colchester, Chelmsford, Harlow and Southend hospitals
- Essex Partnership University Trust (EPUT) and North East London Foundation Trust (NELFT) mental health trusts

What are the core activities?

- LPC consultation
 - Market Entry, rurality, fitness to practise, sanctions, Terms of Service
- Terms of Service
 - *Contract compliance*, ToS requirements, Inspections
- Essential Services
 - Support compliance, delivery and monitoring, knowledge of ES, *support advice and training*
- Advanced Services
 - Guidance, *support and training*
- Local Enhanced Services
 - Marketing, consultation, delivery including VFM and supporting delivery
- Locally Commissioned Services
 - PNA process, marketing, training and support (usually) NB Cannot provide services (see HLP Ltd)

How it is supposed to work

- The Committee represent contractors, members bring matters affecting contractors to the committee.
- The office can provide advice on matters.
- The committee makes decisions and, where necessary, directs the office to carry out actions.
- Contractors may also approach the office directly with regard to core activities.
- Other stakeholders can bring matters to the office, but decisions on these have to be made by the committee.

What are members' responsibilities?

- Talk to and listen to other contractors
 - Collate common themes or specific items and bring to committee
 - Represent contractors at relevant meetings
 - Promote community pharmacy services
-
- Declare/manage conflicts of interest
 - Follow principles of good governance

Who's who in the office

- Karen Samuel-Smith, Chief Officer
 - Worked for Community Pharmacy Essex since 2011
 - Chief Officer since 2020
 - Previously worked as pharmacy commissioner in PCT 2002-2011
 - Community, hospital and education experience
- Angela Culleton, Office Manager
 - Worked for Community Pharmacy Essex since 2009
 - Previously worked for Essex County Council
- Frank McLaughlan, Field Officer
 - Formally appointed 2020
 - Covers NE and W Essex
- Mo Raje, Service Implementation lead (self-employed contractor)
 - New service implementation support

Who's who on the committee

- Chair Jon Lake (CCA) (H)
- Vice Chair Mo Raje (Independent)
- Finance manager Ashok Pattani (non-committee member) (H)
- Sanjay Patel (CCA) Governance Scrutiny & Oversight Committee (GSOC) (H)
- Husain Master (Independent)(GSOC)
- Ivy Tuffour (AIMp) (GSOC)
- Chirag Patel (CCA)
- Sarah Read (Independent)
- Tunde Sokoya (Independent)
- Kevin Western (AIMp)
- Hema Patel, non-voting Healthy Living Partnership representative

Meeting etiquette

- Confirm attendance OR send apologies. Some venues require meal bookings/dietary requirements in advance.
- Submit agenda items two weeks before meeting date.
- Read the papers before meeting* and note any actions.

- Mobile phones, tablets etc should be switched off during meeting.
- Review declarations of interest.
- Make decisions in best interests of all or most contractors.

Expenses policy

- Attendance allowance usually £250/day
- Meeting attendance allowance £100 half-day/£200 day
- On-line meeting allowance £20 day /£60 eve
- Travel expenses 45p per mile
- Accommodation and meals allowance: Prior approval