# Minutes of Essex LPC Annual General Meeting held on Wednesday 23rd September 2020 via zoom

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| LPC Committee Members | Bina Patel (BP) (Chair) | |
| In Attendance: | Essex Contractors | Ashok Pattani (APat)<br>Karen Samuel-Smith (KSS) |

**Chief Officer Introduction**

KSS explained some of the changes that have occurred within Essex LPC over the last year, moving towards a much flatter organisational structure, more transparent, “we work for you”.

Fantastic support from the Governance & Scrutiny Group and acknowledged her thanks to the members. Everyone from the office team have adapted to ways of working and strive to assist Contractors and meet their needs.

**Chair’s Introduction**

BP thanked all the Contractors and re-enforced her message from the annual report, especially noting all the changes that have been forced on everyone particularly recently during Covid-19 and the increased amount of pressure being places on everyone.

Sincere thanks to Contractors and the Office team members for their efforts and resilience during these unprecedented times and complimented all in successfully assisting their local communities.

**Essex LPC Finance Report**

APat summarised the financial report and explained a couple of key points; Essex has the lowest levy within the East of England; there has been a substantial saving on staff wages, and at no detriment to Contractors.

Proposed by Bina Patel and seconded by Bharat Patel

**Essex LPC Annual Report**

BP proposed the Annual Report, and it was seconded by Prakash Patel, Sanjeev Patel, Ketan Varma and Sajjad Manji

Essex LPC Annual Report 2019/20 was therefore formally approved