

<p style="text-align: center;">LPC Meeting Minutes Zoom Meeting Wednesday 14th April 2021</p>
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Present:	Bina Patel Tunde Sokoya Rajiv Sharma	Simon Moul James Chaplin	Jon Lake Chirag Patel	Penny Skellern Sanjay Patel
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In attendance:	Karen Samuel Smith Frank McLaughlan	Angela Culleton Mo Raje	Hema Patel Bharat Patel (part meeting)	Ashok Pattani
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Minutes from 3rd February 2021

All members agreed the Minutes from 3rd February, these were a true and accurate reflection of the meeting.

PSNC report

Bharat said there was no more to share other than what was in the public domain. It was agreed that members would be able to put questions on particular issues raised by Contractors to Bharat prior to future meetings allowing him to prepare responses.

GSOC report

Penny report back on issue discussed at a recent GSOC meeting;

- Wright review
- Possibly delay in committee elections this year
- PSNC representative questions prior to future meetings (as mentioned above)
- Appraisals for the Office team
- KPI's in May meeting
- Staffing within the office, Frank on a temporary contract and Mo on a self-employed basis.
- Vision for next year

Finance Report

Essex LPC budget for 2021/22 will be based on a new concept, zero based, rather than as in previous years, updating existing costs and expenses. ProAction will be invited to the next LPC meeting to explain more. In the meantime, Ashok had prepared a draft budget that would satisfy NHSE needs until the budget is finalised.

Contract Change

Only 1 current application for Borno, Braintree College, Karen to submit response.

NHSE are continuing to work with "100 hour" pharmacies that reduced their hours during covid-19 pandemic

GP CPCS

There appears to be some areas that have yet engaged with Mo and GP CPCS; therefore, it was agreed that a focus group would be formed, Chirag, Tunde and Hema volunteered to be involved. Practice Managers, Reception members and Oge would also be invited to attend. Karen suggested CSU could facilitate the group.

ACTION: Group to meet and share learning experiences to other areas in Essex to increase uptake.

NHS Vaccination

50 to 64 year olds will be included in the flu vaccination service again in 2021/22. Which creates a perfect time now to get contractors ready and co-ordinate face to face training where needed early. Regardless of community pharmacy teams being involved with future Covid-19 vaccines or not, they can be prepared for the flu vaccination service in advance.

ACTION: Face to face training to be co-ordinated.

Contractor Issues

Karen highlighted some areas that are imminent for community pharmacy teams:

- Deadline for evidence for PQS is at the end of June
- New requirements and contractual framework
- NHS Mail accounts
- Healthy Living Pharmacies

Plans for Future Meetings

Hold Tuesday 25th May as a potential evening meeting

Wednesday 30th June to be a face-to-face meeting

Committee members to think about locality meetings and for small groups to start meeting face to face from June onwards

ACTION: Committee members to let Office know some dates for small locality meetings so Angela can book suitable venues

Sponsors to possibly support meetings, bear in mind Pharma Companies will require up to 6 weeks' notice to support meetings.

Rising Stars

A few names have been put forward, but committee members were encouraged to nominate more rising stars so that they can be invited to the June meeting.

Essex LPC Conference

Karen had invited James Wood from PSNC to the conference as a guest speaker, but unfortunately, he is not able to attend, however, he will be invited to attend a LPC meeting instead. Therefore, still no

confirmed speakers for the Conference, again Members were encouraged to put recommendations forward.

AOB

A few issues were raised including:

Free PPE has now been extended to March 2022

Epping District Council have expressed their thanks to Essex LPC and their teams for all the assistance and support offered, in particular during the last year.

PNAs, deferred, and not same process. Preliminary work started, ruralities

PSNC Survey for PCN Leads to be completed by 16th April.

No confirmation yet regarding the PQS or arrangements for PCN Leads in 2021/2

AC/May 2021